



## Mentoring Milestones Overview

### What are milestones?

Milestones are structured steps that guide mentoring relationships and ensure meaningful progress. They provide a shared roadmap for mentors and mentees, making it easier to build strong connections and track growth over the semester.

### Career Mentor Milestones

(Alumni, Employers, Faculty/Staff)

1. Initial Meeting & Goal Setting – Build rapport, set expectations, and agree on 1–2 goals.
2. Informational Interview – Share your career path, insights, and industry knowledge.
3. Resume/LinkedIn Review & Elevator Pitch – Provide feedback and help practice.
4. Expanded Networking Connection – Introduce your mentee to another professional.
5. Shadow Day or Virtual Tour – Offer a look into your workplace (if possible).
6. Final Meeting and Reflections - Discuss growth and key takeaways. Complete our survey to follow.

### Peer Mentor Milestones

(Current UTA Students)

1. First In-Person Meetup (“Coffee on Campus”) – Build rapport in a casual setting. Establish Relationship Goals – Define 2–3 goals for the semester.
2. Attend a Club/Organization Event Together – Explore involvement opportunities.
3. Attend a Career or Employer Event Together – Gain exposure to resources.
4. Resume or LinkedIn Profile Review – Provide feedback or help build one.
5. Final Meeting and Reflection: Discuss growth and key takeaways. Complete our survey to follow.

### Resources

Full milestone guides and conversation tips are available [here](#).